



*NORTH WHIDBEY FIRE AND RESCUE  
ADMINISTRATION OFFICE BUILDING  
770 NE MIDWAY BLVD.  
OAK HARBOR, WA 98277  
PHONE: 360-675-1131 EMAIL ADMIN@NWFR.ORG*

## **Special Meeting Notice**

**A special meeting is scheduled for  
June 14th, 2024 at 9:00 a.m.**

### **Location:**

#### **District HQ**

770 NE Midway Blvd  
Oak Harbor, WA 98277

1. Call to Order
2. Additions to the Agenda
3. Public Comment
4. Correspondence
5. Consent Agenda: Meeting Minutes for Regular Meeting, May 14th, 2024, Special Meeting, May 22nd, 2024, expenditure approval for the month of May 2024, and Treasurer's Report for April 2024.
6. Personnel
  - a. Leaving
    - i. HR Specialist Crystal Swanson
    - ii. Firefighter Anthony Jennings
    - iii. Firefighter Allen Craig

7. Unfinished Business
  - a. Budget
  - b. 2024 Budget Amendement
  - c. Panic Alarm & External Lighting
  - d. Apparatus Refurbishment
  - e. Whidbey Health Contract
  - f. Wildland Pay
3. New Business:
  - a. Snure Policy Samples
    - i. MRSC Rosters Resolution
    - ii. Procurement Policy (Short Form)
    - iii. Small Business Utilization Plan
  - b. ICOM Storage Contract
  - c. Part-time Deputy Chief Job Description
  - d. Petty Cash Audit
  - e. Human Resources Specialist Position Hire
9. Fire Chief Report
10. Ops Chief Report
11. Training & Safety Chief Report
12. Volunteer Battalion Chief Report
13. **Executive Session**
  - a. **RCW 42.30.110(g)**

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

14. Good of the Order