



*NORTH WHIDBEY FIRE AND RESCUE  
ADMINISTRATION OFFICE BUILDING  
770 NE MIDWAY BLVD. #201  
OAK HARBOR, WA 98277  
PHONE: 360-675-1131 EMAIL ADMIN@NWFR.ORG*

# Regular Meeting Notice

**A Regular Meeting is Scheduled for  
April 8th, 2022 at 6:30pm**

**In Person & Via Zoom from  
Station 25  
2720 Heller Rd  
Oak Harbor, WA 98277**

**Meeting ID: 389 989 4953  
Pass Code: 749125**

**Agenda: can be found at [www.nwfr.org](http://www.nwfr.org)**



## NORTH WHIDBEY FIRE AND RESCUE BOARD OF COMMISSIONERS

Administration Building, 770 NE Midway Blvd., Oak Harbor, WA

Phone: 360-675-1131 Email: [Admin@nwfr.org](mailto:Admin@nwfr.org)

### Agenda

April 12<sup>th</sup>, 2022

6:30pm

1. Call to Order
2. Additions to agenda
3. Public Comment
4. **Executive Section: RCW 42.30.110**
  - (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee
5. Consent agenda: Minutes: Regular Meeting, February 25<sup>th</sup>, 2022, Special Meeting, March 1<sup>st</sup>, 2022, Regular Meeting March 8<sup>th</sup>,  
Vouchers for payment approval or denial for the month of February. Review of Investment, Financial report to match Island County Treasurer for February 2022.
6. Unfinished Business:
  - a) Personnel Leaving:  
Lindsay Chaffee- Resignation (FT other agency)  
Anthony Anglikowski – Registration (PT-Per Diem other agency)
  - b) Skid for New Brush Truck
  - c) Organization Chart/Personnel:
    - Administrative Staffing:
      - i. Change of Titles/Job Description
        1. Reception- Administrative Assistant
        2. Office Manager- Accounting Specialist
        3. Accounting Manager – Supervisor responsibilities
        4. Division Chief #2 – Battalion Chief of Administration/Support
      - ii. Compensation
        1. Administration Staff
    - Duty Crew Staffing
      1. Part-time conversion to Full-time
  - d) Capital Expenditures/Adjustment:
    - Roof Pre-bid walk through April 5<sup>th</sup>
    - Roof Bid Proposals due April 29<sup>th</sup>, 2022 @5pm
    - Turnout Gear- L&I Grant plus Capital Expenditure
7. New Business:
  - a. Appraisal Program
  - b. Large Diameter Hose Purchase Request
  - c. Surplus Gear/Disposal
  - d. Aflac- Blue Folder
  - e. Windstorm Nov 2021- Designation of Applicant's Agent Resolution



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8. OPS Chief's Report
9. Fire Chief's Report
10. Commissioner Report
11. Good of the Order
12. Adjourn Meeting